

November 1, 2018

Dear Cypress Bend Home Owner and Neighbor,

The time for our Annual Home Owners' Association meeting is upon us. Enclosed within this package, you will find several items for your review. Please note all pages are printed front and back.

- It is imperative that quorum is met at the meeting scheduled for Thursday, November 29, 2018. If you, the homeowner, are not able to attend the annual meeting, please ensure your **PROXY form** is submitted to Legacy Southwest Property Management (Lynn@LegacySouthwestPM.com) no later than Monday, November 26, 2018. Your proxy can be designated for purpose of attendance and voting or only for purpose of meeting attendance quorum. If quorum is not met by combined total of attendance and proxy, the meeting cannot be held and will have to be rescheduled.
 - A homeowner may designate the attendance/voting proxy to a leasing tenant.
 - Your proxy can also be brought to the meeting by someone, for example a neighbor.
- 2018 Cypress Bend Annual HOA Meeting Agenda – Please note that we must exit the school by 8 pm
- Financial Statements will be available at the meeting. To view financials statements prior to that time, please visit www.CypressBendTXHOA.com.
- 2018 Board Member Candidate Questionnaire – THERE ARE 3 OPEN BOARD SEATS TO BE FILLED – please submit your questionnaire to Lynn at Lynn@LegacySouthwestPM.com.
- 2018 Ballot for changes to CCR's – Review for changes to Article 6.6 (a) storage shed size; Review for changes to Article 6.6 (i) trash bin storage. **Please make sure to vote.** Your ballot can be submitted to Lynn at Lynn@LegacySouthwestPM.com, or brought to the meeting.
- **2019 Cypress Bend Budget – Annual Assessment for 2019 will increase to \$331.00**
- Updated Violation Enforcement Policy and Fine Schedule – Please visit www.CypressBendTXHOA.com to view the full policy.

Cypress Bend Homeowners Association is established as a non-profit organization within the state of Texas, and as such, there are many laws and guidelines that must be followed. One of these requirements is that social media cannot be used as the form of community notification or publication of confidential information. If everyone would register, notice of meetings and important community information could be announced via email and reduce the expense of mailing. Thank you for your understanding in this matter. Please register at www.CypressBendTXHOA.com.

Each board member, committee member, and administrator is a home owner within in our community that has volunteered to help. As with any major change, there is a period of adjustment. Please keep in mind this is the first year for Board of Directors consisting of home owners. There has been considerable research performed on financial information received from the prior management company as well as review of account processing and CCR violations.

Please email Lynn at Legacy Southwest Property Management, Lynn@legacysouthwestpm.com or boardofdirectors@cypressbendtxhoa.com for additional information.

We look forward to seeing you at our Annual Home Owners' Association Meeting on Thursday, November 29. Sign in begins at 6 pm and the meeting starts at 6:30! And, remember that we are all in this together!

Thank you!

Angela Shivers

Cypress Bend HOA President